



HISTORICAL & CULTURAL RESOURCES WORKING GROUP  
Meeting Minutes 5:00 3/29/18  
Town Hall Annex 1st Floor Conference Room

Attendees: Senior Planner Nat Strosberg Chair, Steve Makowka, JoAnn Robinson, Dianne Schaefer, Ann LeRoy, Pete Howard

The minutes of 2/16/18 were approved as corrected. Unanimous.

**PUBLIC FORUM:** Nat has reserved room in the Senior Center for a meeting to describe what the Working Group is doing using the CPAC grant. The Forum will be open to all residents, especially to the homeowners who may be affected. It will review the entire project (Ref 1). We will review general areas, not specific houses.

**NOTICE TO HOMEOWNERS:** After the historic houses are chosen there will be a notice. JoAnn will help draft the notice.

**PHASE II RFP:** Nat sent out one version, received several comments, and sent out a corrected version. He will send a clean version today. Additional comments are needed by Monday since Nat wants to get the RFP out next week. JoAnn explained that the output of this phase will be helpful in applying to CPAC for an additional grant.

**INITIAL INVENTORY FORM Bs:** Lara completed 20 forms. Nat supplied paper copies to attendees. Lara asked the group to review them. We should add local info, check accuracy, look for editing errors. She plans to deliver about 10 per week until all 135 are done. We will copy & mark up the Word versions that are in Drop Box. Return the markups to Nat via drop box. He will consolidate & return to Lara. He will also facilitate getting additional Form Bs to us.

Nat will use an on line scheduler to arrange a date & time for the next meeting in advance of the Public Forum to plan for it.

Pete Howard 3/29/18

Ref 1 Historic Preservation Project Phase Summary